

Core Curriculum Oversight Committee

November 8, 2019

11:30am – 1:30pm

NERC 1012

Attendees: Cory Armstrong (chair), Jeremy Bailin, Kari Frederickson, Abigail Gorbett, Mary Ellen Hanna, Robert Hayes, Will Henson, Katie Lupica-Ewsuk, Lorraine Madway, Joyce Meyer, Morgan Milstead, Ariane Prohaska, Regina Range, Kenneth Ricks, Lawrence Roberts, Jonathan Shemwell, Daniel Strickland, Susan Williams, Derek Williamson

Members Not in Attendance: Ginger Bishop, W. Ross Bryan, Allison Curington, Sterling Dozier, Josh Little, Donna Meester, Mercy Mumba, Sam Rickert, Rachel Stephens, Nicole Swoszowski, Stephen Tedeschi, Chris Whaley, Keith Williams

Guests: Chapman Greer and Andre Denham

1. Welcome from Cory Armstrong

- a. Cory mentioned that the quick responsiveness to move through each request is much appreciated.

2. Update on General Education Taskforce – Chapman Greer and Andre Denham

- a. GET is currently looking at institutions across the country, reviewing their enrollments, endowments and special programs. They are also looking at how to improve student well-being and how to teach life skills. Currently in the analysis phase with a focus on students, they are about to start student focus groups with UA students.
- b. GET has an internal document of all the universities they are collecting data from and are willing share this document with the CCOC. The annotated bibliography can be found on their website: <https://generaleducation.ua.edu/>.
- c. GET is currently working on a UA mission statement for the curriculum that will be used as the guiding principle for the committee. The mission statement will be guided by the eight learning AIMES.
- d. They have hired a consultant to review their program to ensure they are on the right track.
- e. They will present to the faculty senate the learning AIMES and mission statement. It's possible for these items to be released to all faculty by early Spring semester.
- f. Members of the CCOC can reach out to GET with any questions.

3. Approval of Minutes

- a. The April 12, 2019 minutes were approved with a motion by Derrick Williamson and a second by Joyce Meyer.

- b. The October 11, 2019 minutes were approved with a motion by Lorraine Madway and a second by Morgan Milstead.

4. Update on Reviews in Progress – Katie Lupica-Ewsuk

- a. Katie provided the committee with the current information regarding how many reviews were in process. There are quite a few new reviews and many more are expected to be received up until the February 1, 2020 deadline.
- b. Daniel Strickland reminded that subcommittee chairs that they will only receive one email reminder with a link for an actionable item. They will not receive multiple reminders.
- c. Daniel reminded the Writing committee that the template language has been updated with the adjusted required sentence.

5. Questions/Issues on CCOC Review Items

- a. Freshman Composition Template
 - i. This template is currently in its second cycle of review. It was suggested that the committee look through the template and decide if there needs to be revisions.
 - ii. Derek Williamson mentioned that this template is very explicit and suggests that it may need to be updated because it is out-of-date. He also noted that the template notes syllabi must include papers, but not sufficient word counts. It was agreed that the template should have minimum standards.
- b. Joyce Meyer stated if requested, the department chairs will correct the syllabus. It's the department chair's responsibility to follow through and all comments are archived in the proposal comments section and can be reviewed, if necessary.
 - i. Examples were provided showing verbatim language noted in syllabi. Subcommittees must assume that the course does follow through with the submitted syllabus if it's noted appropriately in the proposal.
- c. It was asked if committee members can change a vote to a review without rolling it back. It was mentioned that if a committee is split, you can change a vote. Also, if a subcommittee chair is not satisfied, they have the right to send back, giving specific instructions.
- d. Derek Williamson asked if were possible to pull graduate courses out of the catalog. A 500-level course was submitted, but the Writing template only mentions 300-level and 400-level courses.
 - i. It was suggested that this adjustment should be made if evaluating graduate courses.
 - ii. It was mentioned that the course in question is RHM 576 - Strategic Management in Hospitality and Tourism, which is an AMP course. In the past, the Registrar's Office has substituted this course, but now requests have been denied and students need to take this course to complete a Writing requirement.

- iii. It was mentioned that Dr. Luoheng Han said that the CCOC needs to approve the 500-level course.
- iv. Daniel Strickland stated that the Registrar's Office would not prohibit this, but it's not ideal to substitute a 500-level course to a 300-level course. More preferably, it should be crosslisted with a 400-level course. However, there is currently nothing official that says a department cannot crosslist a 300-level and 500-level.
- v. Cory said she will follow up with Dr. Han to get a better understanding of his request.

The next meeting scheduled for December 6, 2019 has been cancelled.

The CCOC will meet on January 10, 2020 at 11:30am in NERC 1012.