Core Curriculum Oversight Committee
January 30, 2015

Members in Attendance: Virginia Bishop, Kathleen Bolland, Kim Campbell, Andrew Cicero, David Cordes, Martin Evans, Maurizio Godorecci, Dave Heggem, Brenda Hunter, Cathy Pagani, Joseph Phelps, Denny Savage, Cynthia Sunal, Amy Thompson, Kevin Whitaker, Raymond White, Chris Willis, Liza Wilson, Tom Wilson, Tricia Witte, Mary Ellen Hanna

Dr. Kevin Whitaker welcomed the committee. Minutes from the previous meeting were not sent out and will be approved in the next meeting. Dr. Whitaker discussed a Core Curriculum guideline document that was handed out to the committee. He stated there are several different guideline documents with different dates that need to be cleaned up. Dr. Whitaker would like to upload documents to the website for the committee to have as reference. The committee agreed to add today's date to the guideline document for current documentation.

Dr. Whitaker discussed a SACS update. He stated UA is responding with a focus report. He asked several members of the CCOC to form a subcommittee to participate in working on general education competency for the focus report. The subcommittee researched guidelines for the CCOC that were established in the 1980s. The subcommittee also pulled data from WEAVE to add to the focus report. Writing, Cultural Awareness and Critical Thinking were three items that addressed general education competency from the research and were added to the focus report. Dr. Whitaker will send the PDFs of all documents to the committee. The SACS review team may decide to meet with members of the CCOC during the onsite campus visit in March. Dr. Whitaker reminded the committee to stay away from future tense discussion when meeting with the SACS review team.

Dr. Whitaker then opened a discussion on the CCOC review and voting process. He stated it appears in the system that subcommittee chairs are voting twice on the core review. Dr. Whitaker stated he will write up a policy on voting and submit to the committee at the next meeting for review.

The committee then discussed the status of course reviews. There was a handout given of all courses. The committee elected to close all "C" designated courses listed on the handouts that were open for voting and had a majority vote in favor. NEW 332, NEW 361, AMS 423 and SOC 450 had committee concerns; Dr. Whitaker will attempt to have the respective department heads address the issues by the next meeting to see if full committee voting could be successfully completed. The committee also discussed an enforcement issue needs to be addressed to get courses reviewed. Dr. Whitaker stated the new system will help with checks and balances in the review process. The committee also discussed that new and interim department chairs need a better understanding of the review process. Dr. Whitaker stated OIRA controls the database for the courses to be reviewed. OIRA has been caught up with SACS review and the database should be refreshed soon. He urged the subcommittees to wrap up courses and to submit votes.

Issue Bin:
W-subcommittee chair/co-chair can be removed as of today. David Cordes is replacing Luke while he is on sabbatical.
Clarity/Unity for Subcommittees was added

New Business:

The Honors College will submit and review the shell of their courses for review and have the details of the course match the designation.
The Honors College is not included in the CCOC. The question "Does colleges who offer courses and not degrees need to be represented on the committee?" was also brought up.

The meeting was adjourned by Dr. Whitaker.