Course Proposal Form

For AGSC Course Requirements and Guidelines, please refer to the following web page at http://stars.troy.edu/agsc/sylguid.htm.

SECTION 1 – TO BE COMPLETED BY INSTITUTION SUBMITTING COURSE

General Studies Academic Area (e.g., Math, English, History, etc.)

Name of Institution

Course Prefix and Number

Course Title

If this course is one of a sequence, please designate its position in the sequence.

Semester Credit Hours

Does the course have a laboratory? Yes ☐ No ☐

Check all that apply:

☐ Initial submission
☐ Re-submission
☐ Course title/number change
☐ Major content change to a previously approved course

Course description (including prerequisites) as it appears in your undergraduate catalog:

Please be sure to include hard copy (or electronic copy) of course syllabus.

Person submitting proposal (include name, position, mail address, telephone number, and current e-mail address):

REQUIRED SIGNATURES:

Department Head or Chair

Date

Dean

Date

Academic Vice President or Chancellor

Date

SECTION 2 – TO BE COMPLETED BY ACADEMIC COMMITTEE CHAIR

ACADEMIC COMMITTEE RECOMMENDATION:

☐ Recommended for Approval
☐ Not Recommended for Approval

Recorded Vote of the committee:

# of Yes Votes

# of No Votes

# Abstaining

Select Area of Approval:

☐ AREA I
☐ AREA II
☐ AREA III
☐ AREA IV

If not recommended, please give explanation:

Name of Academic Committee

Signature of Chair

Date

MAIL FORM & COURSE SYLLABUS TO:

Mr. Keith Sessions
Executive Director
AGSC/STARS Program
LL Adams Administration Bldg.
Troy University
Troy, AL 36082

SECTION 3 – TO BE COMPLETED AGSC CHAIR

AGSC APPROVAL:

☐ Approved
☐ NOT Approved

Signature of Chair

Date

APPROVAL STAMP